

Ref. PPR-8085-69/ČJ-2014-990656

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Tender documentation

(hereinafter „TD“) for above threshold public contract awarded according to § 21 paragraph 1 letter a) of Act no. 137/2006 Coll. on Public Contracts as amended (hereinafter the „Act“) for the supply of:

Helicopter medium weight category

Basic data:

Title of public contract:	Helicopter medium weight category
Name of Contracting Authority:	Czech Republic, Ministry of Interior
Represented by:	Ing. Miroslav Hajný Director Department of Logistic Administration of Police Presidium Czech Republic
Address of Contracting Authority:	Nad Stolou 936/3, 170 34 Prague 7
ID no. of Contracting Authority:	00007064
Tax ID no. of Contracting Authority:	CZ00007064
Address for personal delivery:	Nadrazni 16, 150 05 Prague 5
Correspondence address:	Department of Logistic Administration of Police Presidium Czech Republic Nadrazni 16 150 05 Prague 5
Banking details of Contracting Authority:	Czech National Bank
Account number:	5504881/0710
Telephone, fax:	974 884 563, 974 884 409
Contact person:	Ing. Kamila Teřlová
E-mail:	ovzslzpp@pcr.cz

1. Subject matter of the public contract

1.1 Subject matter

The supply of a helicopter medium weight category.

CPV: 35612500-2

1.2 Performance of the public contract

Performance of the public contract means the delivery of the above-mentioned subject matter fulfilling all the conditions of the tender documentation. The required technical parameters specified in the tender documentation are set as the minimum (must be met) and it is possible to offer even better technical parameters.

The Contracting Authority does not allow offer variations.

1.3 Technical specification of the public contract

A detailed description of the subject matter is given in the technical requirements (appendix no. 1 TD).

1.4 Estimated value of public contract

The estimated value of the public contract is CZK 290,610,000.00 including VAT, CZK 240,174,380.00 excluding VAT.

1.5 Date of fulfilment

Delivery of the subject matter is max 29. 12. 2015.

2. Requirements for the method of processing the offer price

The offer price shall be in CZK or in EUR or in USD and broken down according to appendix no. 2 of the TD:

offer price for goods broken down: price excluding VAT, VAT, and price including VAT (applies only to offers made in CZK).

The offer price must correspond to the calculation according to Act no. 235/2004 Coll., on Value Added Tax, as amended, in the event that the calculation does not correspond to this Act, the price without VAT and VAT will be recalculated and always from the price in CZK including VAT.

The Contracting Authority requires the bidder to fill in values and units into the table in appendix no. 2 of the tender documentation.

3. Warranty conditions

A warranty period of min. 24 months or 1.000 flight hours for the goods is required from the manufacturer. Warranty service and operational maintenance up to overhaul will be provided by qualified technical personnel of the operator – Czech Police Aviation Department.

4. Other conditions

Training of technical staff and pilots by the manufacturer should be initiated in advance, in order for this staff to be able to carry out professional technical and flight acceptance of the helicopter on the date of acceptance of the helicopter. To ensure acceptance and initial operation of the helicopter in accordance with the manufacturer's specification it is necessary to train at least 6 technical staff and 4 pilots before delivery. The remaining technical staff and pilots will be gradually trained after delivery of the helicopter.

5. Business terms and conditions and payment terms and conditions

Business terms and conditions and payment terms and conditions are set out in the binding purchase draft contract, which is appendix no. 3 of the TD.

6. Instructions for submitting the offer

The offer shall be submitted in written form, in the Czech or English language. The Czech and English language are the official languages for the entire communication concerning issues connected with this award procedure between the bidder and Contracting Authority. The Contracting Authority hereby accepts that bidders with place of business in the Slovak Republic use the Slovak language for submitting offers.

The offer must be written or typed legibly, indelibly printed, without insertions between lines, corrections, deletions or overwriting, except mistake corrections, which must in this case be initialled by the bidder.

All pages of the offer, including attachments, shall be properly numbered in numeric sequence.

The bidder shall specify parts of the public contract, which will be awarded to others parties (one or more subcontractors) and shall attach the identification information of each subcontractor, whose performance exceeds 5% of the offer price within the frame of this contract.

The offer shall be delivered in a properly sealed envelope marked with the title "HELICOPTER MEDIUM WEIGHT CATEGORY." The envelope will bear the address to which we can send a notice of the fact that the offer was submitted after the deadline for submission of offers and has not been opened. The envelope shall be clearly marked "DO NOT OPEN, OFFER FOR PUBLIC CONTRACT". The committee will not open offers submitted after the deadline for submission of offers. The Contracting Authority shall promptly notify the bidder that his offer was submitted after the deadline for submission of offers.

Methods of submitting offers:

Send the offer by post to the address:

Police Presidium
Department of Logistic Administration
Public Contracts Division
Nadrazni 16
150 05 Prague 5

or deliver in person to the address:

Public Contract Department of the Police
Presidium Czech Republic
Nadrazni 16
Prague 5 – Smichov

Envelopes with offers will be accepted before the deadline for submitting offers by telephone appointment during working hours i.e. Monday to Thursday from 8:00 to 15:00, Friday from 8:00 to 14:00.

The deadline for submitting offers is 05. 03. 2015 at 09:00 hours. Envelopes will be opened on 05. 03. 2015 at 10:00 hours.

The Contracting Authority recommends personal delivery of the offer.

Content of the offer must be in accordance with § 68 paragraph 2 of the Act.

For personal delivery, delivery of the offer means its handover to the Contracting Authority.

Invitations or notifications sent by registered letter to the delivery address specified by the bidder shall be deemed delivered on the date of their collection or the deadline for their collection, as set by the postal license holder.

All documents submitted in the offer requiring a signature of the bidder must be signed by the person authorised to act in the name or on behalf of the bidder. This person, apart from the statutory body of the bidder, or actual bidder in the case of a natural person, may also be the proxy or another person authorised by power of attorney to represent the bidder in the award procedure.

The Contracting Authority recommends not including other documents in the offer, printed or promotional materials, etc., other than documents and materials that are determined by law and are directly required by the Contracting Authority in the award conditions.

7. Documents furnishing proof of qualification

The period for furnishing proof of qualification is required in accordance with § 52 paragraph 1 of the Act.

7.1. Documents demonstrating basic qualification requirements (§ 53 of the Act)

The Contracting Authority requires that the bidder demonstrates basic qualification in accordance to with § 53, paragraph 1. a) to k) of the Act. The bidder shall demonstrate fulfilment of these basic qualification requirements by submitting documents issued in accordance with § 53 paragraph 3 of the Act. The required affidavits according to § 53 paragraph 3 letter c) to e) and g), i) to k) of the Act must be signed by the person authorised to act on behalf of the bidder.

7.2. Documents demonstrating professional qualification requirements (§ 54 of the Act)

According to § 54 letter a) of the Act, the bidder shall demonstrate professional qualification by providing an abstract from the Companies Register, if it is registered, or an abstract from a similar register, if it is registered.

According to § 54 letter b) of the Act, the bidder shall demonstrate professional qualification by providing a document of authorisation to do business to the extent of the subject matter of this public contract.

7.3 Documents demonstrating economic qualification requirements

According to § 50 paragraph 1 letter c) of the Act, the bidder shall demonstrate his economic and financial competency by providing an affidavit about his economic and financial competency to fulfil the public contract.

8. Other documents

8.1 Part of the offer must be (§68 paragraph 3 letter a), b) and c) of the Act:

- A list of statutory bodies or members of statutory bodies, which have been in a labour, functional or similar relation with the Contracting Authority in the last 3 years before the deadline for submitting offers.

- Should the supplier be a listed company, a list of shareholders, with an aggregate nominal value exceeding 10% of the basic capital. This list must be completed within the period for submitting offers.
- An affidavit of the bidder that he has not concluded and will not conclude a prohibited agreement under special laws (Act no. 143/2001 Coll., On the Protection of Competition and on Amendment of Certain Laws) in connection with the awarded public contract
- Confirmation of the civil certification of the helicopter.

8.2. Signed binding text of the purchase contract

The bidder shall confirm the binding text of the purchase contract, which is appendix no. 3 TD.

The draft contract shall be signed by the person authorised to act on behalf of the bidder.

The Contracting Authority requires that the following conditions are confirmed in the purchase contract:

The bidder shall complete the binding text of the purchase contract with the required data:

- Identification data of the seller – Contracting Parties,
- Amount of offer price – Price of Goods,
- Address of service centre including telephone number and contact person
- Warranty period
- Place, date and signature of the person /persons/ authorised to act on behalf of the bidder
- Place of delivery – Delivery and acceptance of goods

The Contracting Authority reserves the right to negotiate the final version of the purchase contract and request further details or changes, except for the conditions laid down in this assignment.

9. Method of evaluating offers

The primary evaluation criterion for awarding the public contract is the economic utility in accordance with § 78 paragraph 1 letter a) of the Act. Individual partial evaluation criteria and weight percentages are given in appendix no. 2 of the tender documentation.

The offer price is always determined in Czech crowns including VAT. In the event of an offer from a foreign bidder, who submits a tender in USD or EUR, the exchange rate of the Czech National Bank prevailing on the date of the evaluation of offers will be used for conversion of foreign currency.

10. Appendixes to the tender documentation

Appendix no. 1 – Technical specification

Appendix no. 2 – Evaluation of offers

Appendix no. 3 – Draft purchase contract

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